

Appendix 2

Private Sector Housing Action Plan 2014/15 Update

Action		Responsibility	Timescale	Resources
C.A.R.E.				
1	Review Handyperson Service charging policy in the light of income and expenditure and make recommendations to Portfolio Holder accordingly.	Assistant Director (Private Sector Housing & Communities Resources); Private Housing Manager (Grants & C.A.R.E.)	March 2015	Within existing resources
2	Undertake a review of the Small Loans Scheme and make recommendations to the Housing Portfolio Holder accordingly.	Assistant Director (Private Sector Housing & Communities Resources); Private Housing Manager (Grants & C.A.R.E.)	Dec 2014	Funds of £5,500 remain within the Scheme
3	Agree new arrangements for C.A.R.E. in the light of ECC funding changes including new arrangements for technical support.	Assistant Director (Private Sector Housing & Communities Resources)	March 2015	C.A.R.E. receives £62k annually from ECC under a contract which is due to expire in June 2015.
Empty Properties				
4	Bring 30 long term empty homes back into use during 2014/2015	Private Housing Manager (Technical)	March 2015	Within existing resources
Energy Efficiency				
5	Implement arrangements for small scale energy efficiency interventions using legacy funding from Herts and Essex Energy Project (HEEP)	Private Housing Manager (Grants & C.A.R.E.)	Nov 2014	Legacy funding of £3,500 from HEEP
6	Participate in an area-based project for the installation of energy efficiency measures in privately-owned hard-to-treat homes	Private Housing Manager (Grants & C.A.R.E.)	July 2015	Within existing resources. Work will be funded by homeowners themselves although this may be subsidised by housing assistance or ECO/Green Deal funding where applicable

Action		Responsibility	Timescale	Resources
Energy Efficiency (Cont'd)				
7	Agree and implement new arrangements in the light of government consultation on new legislation on energy efficiency in the Private Rented Sector	Assistant Director (Private Sector Housing & Communities Resources); Private Housing Manager (Technical)	Dependent on government implementation of legislation	Within existing resources. Work will be funded by landlords or tenants themselves although this may be subsidised by ECO/Green Deal funding where applicable
8	Agree and implement measures to reduce levels of fuel poverty in the District in the light of government consultation on revised fuel poverty targets	Assistant Director (Private Sector Housing & Communities Resources); Private Housing Managers	Dependent on government implementation of legislation	Within current financial resources. Work will be funded by property owners themselves although this may be subsidised by housing assistance or ECO/Green Deal funding where applicable. A fully effective response will require a multi-agency approach.
Park Homes				
9	Revise and Introduce new Site Licences with new Site Licence Conditions for holiday homes sites.	Private Housing Manager (Technical)	Dec 2014	Within existing resources

	Action	Responsibility	Timescale	Resources
Private Rented Sector				
10	Agree approach to take in the light of implementation of government's redress scheme for letting and property management agents	Assistant Director (Private Sector Housing & Communities Resources); Private Housing Manager (Technical)	Dec 2014	Within existing resources
11	Agree strategy on accommodation on nurseries	Assistant Director (Private Sector Housing & Communities Resources); Private Housing Manager (Technical)	April 2015	Within existing resources
General				
12	Review options for attracting additional income from private sector housing functions (such as enforcement).	Assistant Director (Private Sector Housing & Communities Resources); Private Housing Manager (Technical)	Nov 2014	Costs would be within existing resources although may attract additional income for the General Fund
13	Agree arrangements and produce plan for updating the Private Sector Housing Strategy beyond 2015	Assistant Director (Private Sector Housing & Communities Resources); Private Housing Managers	Dec 2014	Within existing resources although DDF funding of approximately £60k if it is agreed that a further private sector house condition survey is necessary.